

Alberta Divorce Intake Worksheet

Options:

Print the worksheet, complete and mail it to us. If you do not have a printer, e-mail us and we will send you a copy.

Requirements:

- At least one of the spouses must have habitually lived in Alberta for at least one full year, prior to starting an action for divorce.
- You must be living separate and apart at the time the divorce action is started.

What you should know:

- Divorce Actions on the grounds of adultery or cruelty can become very expensive and often take more than a year to resolve. If possible it is best to file on the ground of a one year separation.
- Divorce actions on the grounds of separation typically take from 3 to 4 months to conclude but it is not necessary to wait until one year of separation to begin the process. You may begin the divorce action once you are separated and a divorce judgment will usually be granted one year after your date of separation.

Required Documents:

- A copy of your marriage certificate or a copy of the registration of your marriage.
- A copy of all (if any) Court Orders, Separation Agreements, Domestic Contracts and any other written arrangements which pertain to the marriage or any children of the marriage. If you have only an oral agreement, please describe the terms and provide the date of the agreement.
- If one of the parties has previously been divorced, please provide the place and date of the most recent divorce.

Important Notice:

Our low cost service is intended to provide you with all completed documents necessary for you to obtain a divorce pursuant to the Divorce Act (Canada) on the grounds of a one year separation. We cannot provide you with legal advice and our fee is exclusive of local court (government) filing fees.

Our Guarantee:

We guarantee that your divorce forms will be properly completed in accordance with the information that you provide and the Divorce Act (Canada), and that they will be accepted for filing by the Alberta Court Registry. If a divorce is not granted, we will correct the problem or refund your money.

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Your full name:	Occupation:
Address:	City:
Province:	Postal code:
Telephone # Home:	Business:
e-mail:	Fax:
Your date of birth:	Your surname at birth:
Your place of birth:	
Did the wife retain her maiden name? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Province that you have habitually resided in for the past year:	
Your spouse's full name:	Occupation:
Address:	City:
Province:	Postal code
Telephone # Home:	Business:
e-mail:	Fax:
Spouse's date of birth:	Surname at birth:
Place of birth:	
Province that spouse has habitually resided in for the past year:	

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Name and address of Alberta court registry (office) where you will file your divorce action:
[CLICK HERE](#) for court registry locations.

Describe efforts made at reconciliation: (resumed cohabitation, saw a marriage counselor etc.)

Describe with dates the beginning and end of any period (after separation) during which you and your spouse resumed cohabitation:

Your date and place of separation:

Date of marriage

Place of marriage:

Wife's marital status at time of marriage:

Never married Widow Divorced

Husband's marital status at time of marriage:

Never married Widower Divorced

Name address and occupation of person who will serve your spouse with the divorce action: (Must be someone other than a spouse.)

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Children: Full names, birth dates, of all children of the marriage if 19 years of age or under or dependant:

Children have been resident in Alberta since:

Children reside with: Husband Wife

Attend: Public school Private school

Attach copies of all Separation Agreements and court orders. If you have only a verbal agreement, describe in detail:

Describe custody, access, and guardianship arrangements: (or attach relevant documents)

Has division of property and assets been settled?

Yes No

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Complete this part only if there are children or you will be asking for spousal support.	
Amount of monthly child support paid:	Guideline table amount:
Amount of spousal support paid:	Arrears: No <input type="checkbox"/> Yes <input type="checkbox"/> Amount:
Are support payments made to the Maintenance Enforcement Program? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Husband's gross annual income:	Total income from last tax return:
Husband's employer's name and address:	
Husband's income from other sources:	
Wife's gross annual income:	Total income from last tax return:
Wife's employer's name and address:	
Wife's income from other sources:	
Medical coverage for children paid by: Husband <input type="checkbox"/> Wife <input type="checkbox"/>	

If you wish to proceed, complete the worksheet and mail with your payment of \$300 to:

Joanne Tait-Stockton
ADR Mediation Services
R.R. # 1, Warsaw, Ontario,
K0L 3A0

Have you included a copy of all applicable required documents?

Separation Agreement Court Order Marriage Certificate Domestic Contract